



POSITION DESCRIPTION

JOB TITLE: Statistics / Data Science Intern	
REPORTS TO: Statistics and Analytics team	
TYPE: Paid Internship (at least 8 weeks)	FLSA CLASSIFICATION: Non-Exempt
PRIMARY JOB FUNCTION: Do you like data? Do you like problem solving? Are you interested in scientifically measuring public opinion across the world? We're looking for an enthusiastic problem solver, with skills in data science and/or statistics. We're looking for someone who is willing to think outside the box and help tackle challenges related to data collection, analysis, and visualization. There is no set project that you will be working on. We want to see what you bring to the table, how you can improve what we do, and whether your skillset in statistics and data science can make a difference. Along the way, you'll learn about scientific polling in conflict and developing environments.	
JOB DUTIES AND RESPONSIBILITIES: <ul style="list-style-type: none">• Assist in data manipulation for database/frame development and maintenance using tidyverse or SQL.• Assist in developing graphics for reports and/or dashboards using R packages such as ggplot, shiny, or leaflet.• Other duties as necessary, or that you can identify as beneficial.	
EXPERIENCE, KNOWLEDGE, AND SKILL REQUIREMENTS: <i>(Minimum requirements for the position.)</i> <ul style="list-style-type: none">• Experience with R and SQL.• Proficient in Microsoft Word, Excel, Outlook, and PowerPoint.• Excellent oral and written communication skills.• Excellent attention to detail, organizational, and multi-tasking skills.• Must be flexible and able to adapt to changing priorities.• Desirable: proficiency in GIS, SQL, Python.	
EDUCATION AND TRAINING REQUIREMENTS: <i>(Minimum requirements for the position.)</i> <ul style="list-style-type: none">• Experience using a code based statistical program.• Pursuing/obtained a degree in Statistics, Data Science, Computer Science, or quantitative field with overlap.• Exposure to survey sampling and/or a strong interest in international social science research.	
ADDITIONAL REQUIREMENTS: <ul style="list-style-type: none">• Ability to obtain and maintain a DoD security clearance.• General office tasks including filing and using a computer in an indoor office setting.	
EQUAL EMPLOYMENT OPPORTUNITY: D3 has a corporate commitment to equal employment opportunity. In that spirit, we welcome applications from all qualified individuals without regard to race, color, gender, age, religious affiliation, marital status, sexual orientation, citizenship, national origin, disability, genetic information, U.S. veteran status, or any other categories protected by federal, state, or local law.	